


**TOWN OF CARLYLE
POLICY MANUAL**

Policy Description: Sewer Line Replacement	TOWN OF CARLYLE	
Policy Number: SEW 0020	Original Date: Oct. 24, 2007 Res. #18 Revised: Jul. 22, 2009 Res. #11 Dec. 3, 2014 Res. #7 Reviewed: Jul. 21, 2021 Res. #2021-593	

Purpose of Policy: To aid homeowners whose residences have old sewer lines that need replacement.

- The Town Foreman is to be involved in any sewer line replacement project.
- The Town will supply the materials required.
- If the Superintendent of Public Works determines that the entire sewer line needs to be replaced from the main to the building, the entire cost of repair, including pavement, will be cost shared on a fifty-fifty basis between the Town and the property owner.
- If the Superintendent of Public Works determines that the sewer line needs to be replaced from the main to the property line, the entire cost of the repair, including pavement, will be the responsibility of the Town.
- If the Superintendent of Public Works determines that the sewer line needs to be replaced from the property line to the building, the entire cost of the repair will be the responsibility of the property owner.
- The homeowner will be responsible for any landscaping replacement or repair costs.

Process:

1. The homeowner who intends to replace their sewer line is to must contact the Town Office to have the line inspected by Town Foreman.
2. Should the replacement include the Town of Carlyle, the Foreman will arrange with a local contractor to schedule the work, and will ensure that sufficient materials (pipe and fittings) are on hand.
3. Once the work is completed, the invoice for the replacement line is to be made out to the Town of Carlyle. The appropriate portion will be invoiced to the homeowner.
4. A subsequent invoice for pavement may apply, in which case, this will be billed to the homeowner proportionally as stated above.

This policy has been reviewed with the property owner by Carlyle Public Works Department:

Signature

Date

Property Owner has read Policy SEW 0010 and agrees to reimburse the Town for costs as indicated above:

Signature

Date