

TOWN OF CARLYLE

BYLAW NO. 2714

A Bylaw to Establish Fees for the Provision of Tax Certificates and other Assessment or Taxation Information

The Council of the Town of Carlyle, in the Province of Saskatchewan, enacts as follows:

1. This bylaw shall be referred to as the Assessment and Taxation Information Fee Bylaw.
2. In this bylaw:
 - a) "Act" means *The Municipalities Act*;
 - b) "Designated Officer" means the Administrator of the municipality or any other person who has been assigned responsibility to issue tax certificates by the council of the municipality;
 - c) "Municipality" means the Town of Carlyle.
3. Upon receipt of:
 - a) a request for information or service, and
 - b) the appropriate fee as described in Schedule 1, attached hereto and forming a part of this bylaw,the municipality shall provide to the applicant the requested information or service.
4. Notwithstanding Section 3 of this bylaw, no person shall be required to pay a fee to inspect the assessment roll for the current year during the period the roll is open for inspection pursuant to subsection 213(1) of the Act.
5. In addition to the requirements described within subsection 276(1) of the Act, tax certificates issued by the municipality shall contain the following information:
 - a) tax levy for the previous year, if the taxes for the current year have not yet been levied;
 - b) date of registration and/or the interest number of a tax lien in favour of the municipality;
 - c) the amount of outstanding amounts which may be added to property taxes pursuant to sections 369 and 405 of the Act.
6. The tax certificate issued by the municipality shall be in Form "A", attached hereto and forming a part of this bylaw, which may be amended by the designated officer provided that the amendment does not alter the substance of the form.
7. A tax certificate issued by the municipality shall contain no more than one property.
8. Bylaw No. 2013 is hereby repealed.
9. This bylaw shall come into force on the day of its final passing.

SEAL

Mayor

Administrator

Schedule 1 to Bylaw 2714

Property Assessment and Taxation Fees

Service/Information:

1. Tax Certificate \$20.00 per certificate

2. General Property assessment and/or tax information relating to a single property:
 - a) provided verbally
 - i) to the property owner no charge
 - ii) to other than the property owner \$10.00 per property
 - b) provided in written or electronic format
 - i) to the property owner no charge
 - ii) to other than the property owner \$10.00 per property

Bylaw No. 2714
Form A

Town of Carlyle
Tax Certificate

Certificate No. _____
Your Reference No. _____

To:

Roll Number	Parcel	Description	Current	Arrears	Penalty Accrued	Total Outstanding	Date of Registration of Tax Lien	Amount Required to Discharge Lien

Assessment Details:

Property Class	Type	Fair Value	%	Taxable	Exempt	Total
	Improvement					
	Land					
	Totals:					

There is not an outstanding appeal regarding the property before the Board of Revision or the Saskatchewan Municipal Board.

Local Improvements:

Code	Description	Duration	Work Description	Based on	Rate	Levy

There is not an intention to undertake a local improvement that will affect the land.

Taxes in the amount of _____ have been levied for the current year.

Dated at Carlyle, Saskatchewan this _____
Day of _____, 20_____.

S E A L

Designated Officer