

**TOWN OF CARLYLE
POLICY MANUAL**

POLICY DESCRIPTION:

Transit Van Operation

POLICY NUMBER:

TRA00010

DATE APPROVED: May 15, 2002

RESOLUTION #31

DATE REVISED: October 24, 2007

July 8, 2009

RESOLUTION #11

Use and Operation of the Town's Transit Van will be as follows:

- Passengers must be 65 years of age or disabled and a resident of the Town of Carlyle or Moose Mountain Lodge.

In Town Service:

- The Transit Van service will be available every Monday, Wednesday, and Friday, from 1:00 p.m. to 4:00 p.m.
- The Transit Van service will be available Tuesday and Thursday for special appointments within town limits, providing a driver is available.
- The Transit Van service will be available Monday to Friday for Adult Day Care at Moose Mountain Lodge, providing a driver is available.
- The cost for the Transit Van service will be \$2.00 per round trip within town limits.
- Requests for service are to be made at the Town Office.

Out of Town Service:

- The Transit Van Service will be available for medical and/or special needs from Monday to Friday when not being used for regular service, and providing a driver is available.
- The cost for the Transit Van service will be a basic charge of \$10.00 plus \$.50/km plus \$10.00 per hour for the driver, with a minimum driver charge of ½ hour.
- The Transit Van Service will be available on Tuesday, Thursday and Saturday for use by Moose Mountain Lodge residents, with the Moose Mountain Lodge Activity Director as driver.
- Use must be booked through the Town Office.

Designated Drivers:

- Cindy Smyth
- Town Employee
- George Anderson
- Moose Mountain Lodge Activity Director

NOTES (at July 25, 2008)

- Town of Kipling charges \$2.00 per trip
- Town of Dalmeny charges a flat rate of \$7.50 if the trip is less than 5 kilometers, and \$1.25/kilometer if over 5 kilometers.
- Town of Assiniboia charges a flat rate of \$7.00 per trip (round trip) or \$4.00 per person, one way, where stop over exceeds 45 minutes. Out of town limits, the charge is \$1.00 per kilometer travelled.